

Appendix 3: Grant Application form

Deeping St Nicholas Parish Council Grant Application Form

This form is to be completed with reference to Deeping St Nicholas Parish Council's grant funding policy, available from the Parish Clerk or on the Parish Council website. If you are completing this on paper and need more space, please continue on another sheet and attach it to this form. Please return your completed form and the requested supporting information to the Parish Clerk, giving a minimum of fourteen days' notice before a council meeting.

Part 1 – your contact details

Name	
Address	
Email	
Phone	
Position in organisation	

Part 2 – your group or organisation

Name of your organisation		
Usual meeting place		
How is your organisation funded at present?		
Aims of your organisation		
How do these aims benefit the parish or residents of Deeping St Nicholas?		
How many and what kind of residents would benefit from a grant?		
Are there any restrictions on who can use the organisation's services?		
Is your organisation a registered charity?	Yes / No	Registered charity number
Is your organisation registered for VAT?	Yes / No	VAT registration number

Bank details for funds transfer: <ul style="list-style-type: none"> • Account name • Sort code • Account number 	
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Part 3 - your project

Amount applied for	£
How will the money be used?	
Why do you need assistance with funding?	
How will you match fund this?	
Have you applied for any other grants, donations etc for this? Please give details.	
Have you received any previous grants, donations etc from the council for this? Please give details.	
Have you been refused any other grants, donations etc for this? Please give details.	

Part 4 - affirmation

I confirm that the information provided above and on the documents enclosed is accurate, correct and complete.

Signed	
Name*	
Date	

*If the person completing this form is not the person named in part 1, please give your details at the foot of the form.

Please enclose a project plan, business plan, or other similar document, and as much supporting information as you are able.

Please also enclose a minimum of two quotes as described in the council's Grants Policy.

The information you enter on this form will be stored and held in accordance with the Data Protection Act 2018 (GDPR) and used by Deeping St Nicholas Parish Council for the purpose of analysing and recording grant applications.