

DEEPING ST NICHOLAS PARISH COUNCIL

c/o 9 Monks Meadow, Crowland PE6 0LJ | Tel: 07452 982100 | Email: deepingstnicpc@gmail.com

Parish Clerk/ RFO: Angela Harrison

Dear Councillor

You are hereby summoned to attend the annual meeting of Deeping St Nicholas Parish Council, which will be held on **Tuesday the 28th of May commencing at 7pm in the Primary School on Main Road, Deeping St Nicholas**. The business to be dealt with at the meeting is listed in the agenda below. If you are unable to attend, please notify me of your apology.

There will be a 15-minute public forum after Item 2, where members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Signed: *Mrs A Harrison* Clerk/Proper Officer to the Council. Dated: 22nd May 2024

AGENDA

1. **Election of a Chairman and signing of the Acceptance of Office**
 - a. Chairman's Announcements
 2. **To resolve the co-option of 3 candidates into the vacant seats, following the recommendation of the HR Committee and signing of the Declarations of Acceptance of office.**
 3. **Election of a Vice Chairman and signing of the Acceptance of Office**
 - a. Vice Chairman's Announcements
- 15-minute Public Forum**
4. **To receive and approve reasons for absence.**
 5. **To resolve membership of the following Committees: -**
 - a. Finance Committee
 - b. HR Committee
 - c. Planning Committee
 - d. Playing Fields & Bus Shelters Committee
 - e. Community Committee
 6. **To receive Declarations of Interest, in accordance with the Localism Act 2011 being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Member's Register of Interests.**
 7. **To approve the Minutes of the Parish Council meeting held in March.**
 8. **Matters arising from the Minutes, (not included on this Agenda).**
 9. **To receive the Clerk's report.**
 10. **To review and resolve to adopt any changes to existing Council Policies.**
 11. **Highways Matters and Community Speed Watch.**
 - a. To review the 40mph speed limit for Hop Pole.
 - b. To resolve the 30mph limit conundrum by the Primary School.
 12. **Finance Committee Matters: -**
 - a. To receive Finance Reports from the RFO
 - b. To approve Invoices for Payment (separate sheet)
 13. **To resolve the renewal of the Council's insurance.**
 14. **Annual Governance and Accountability Return (AGAR)**
 - a. To formerly approve Section 1 - Annual Governance Statement of the Annual Governance and Accountability Return 2023/24
 - b. To formerly approve Section 2 – Accounting Statements of the Annual Governance and Accountability Return 2023/24
 15. **Planning Matters.**
 16. **Litter.**
 17. **To receive an update from the Playing Fields and Bus Shelters Committee.**
 18. **To receive reports and updates from members on Community groups and to resolve any requests.**
 19. **Agenda items for the next meeting.**

Please **DO NOT ATTEND** if you are unwell or have recently tested positive for Covid